

October 16, 2015
Tuesday, 9 AM

Those present on the teleconference included Melissa Merritt, President; Suzy Lucas, President-elect; Jamey Darlington, Treasurer; Becky Bowers, Secretary; and Peg Reese

The meeting was called to order by President, Melissa Merritt at 9:01AM.

Treasurer's report was presented by Jamey. Jamey reviewed the action completed with the cd from last meetings motion. The cd was split 3 ways; 6 month cd with \$1,000.00, 12 month cd with \$1,000.00, and 2 year cd with \$1,674.31. Jamey mentioned that she would need cash for the silent auction coming up this month. Peg made a motion to allow Jamey to pull \$100.00 from the general fund for the silent auction. Seconded by: Suzy; motion passes

Treasurer's report was accepted Motion made by Suzy and seconded by Becky; motion passes.

The secretary report was presented from the teleconference held on September 22, 2015. Motion was made to accept the minutes as submitted, motion made by Jamey and seconded by Suzy; motion passes.

Partnership Silent Auction- Melissa gave updates on action carried out from last meeting. Melissa has sent the letter to WVAPSS. Letters were sent out for donations for the silent auction. Becky is attending the session and has volunteered to speak on behalf of the WV Chapter. Melissa will send details to Becky about the awards we received at the International Meeting in Greensboro, NC this year.

Website updating- Melissa mentioned the website is still up and running. Melissa emphasized that she really wants the website to be a success even after her term is completed.

Elections 2016- It is almost time to send the ballots out for the election process to start but we still do not have any candidates for the President-Elect position. Melissa and Suzy have approached several people but they are not members at this point and they do not want to jump into a leadership role right out of the gate. Tom Basden has not been approached yet but will be soon. Discussion was had about current Conservation Districts that may have a representative. The By-Laws were discussed again that we have to allow 30 days for members to vote. Write-in spot will have to be the option at this time for the President-Elect position.

Discussion was held on people that were approached for the position of President-Elect. Suzy and Melissa said that the membership fee is a deterrent for new members. It was discussed that the first year is \$45.00 and then the full membership would be applicable for the next year. Peg would be willing to give \$500.00 to be used for new members that would be willing to accept an officer position or leadership role. Committee agreed to accept the donation from Peg for the first time members in the leadership role. Motion made by Peg and seconded by Becky; motion passes; Parameters would have to be outlined specifically for this participation.

Nutrient Management Training- The date of November 17, 2015 has been selected for the training. The training will be held in Moorefield, WV. Melissa has booked both locations the South Branch Inn and the Eastern Community College. She has to cancel the South Branch Inn 2 days prior to the event before a

penalty would be administered. Credits that have been approved thus far for the training include: 4.5 hours Nutrient Management, 6 hours Conservation Planning Credits and 2 hours for Forestry.

Newsletter- Peg will be getting it out to the members next week. She has the agenda for the training, president address, ballot, and a silent auction reminder.

PayPal Account- Melissa approached the committee with the option to sign-up for PayPal. She thinks it would benefit the organization greatly. She thinks those that go online to register would select the option to use PayPal to pay the registration for the upcoming training. She explained it would be a free opportunity and a way to go paperless. Motion was made by Suzy that we pursue setting up a PayPal account to use for the upcoming training only if there wasn't a fee associated with creating such account. Seconded by Peg. Discussion was had when Jamey and Melissa could get together to pursue the process of setting the account up with PayPal; motion passes. Melissa will work with Jamey to set-up such an account.

Other Topics- Melissa mentioned she is on the Regional Directors Nomination Committee for the Board of Director's and asked the committee if they knew of any candidates to approach for such a position? Peg wondered if Melissa was interested and she declined but in return Melissa asked if Peg would be interested. Melissa thought Peg would be an excellent candidate for this nomination. Peg declined. Peg mentioned Bill Boyer from VA.

Jamey made clear that people can register online through PayPal if we successfully create the account but they should also let Jamey know they are attending.

Motion was made by Peg to allow Melissa to use up to \$100.00 to buy pastries and snacks for the upcoming Nutrient Management Training in Moorefield. Seconded by Suzy; motion passes. Suzy will bring a coffee pot from her office to make coffee. Peg mentioned a hot tea pot for tea.

Date for the next meeting/teleconference will be **Friday, November 13, 2015 at 9:00AM.**

Motion was made to adjourn the meeting by Jamey and seconded by Becky; motion passes.